



◆ STUDENT

Name: \_\_\_\_\_ PID#: \_\_\_\_\_  
Last First Middle

Department/ Group/School: \_\_\_\_\_ Degree Aim: \_\_\_\_\_

Major Code: \_\_\_\_\_

I REQUEST TO:  A. Apply this course to my degree \_\_\_\_\_ to \_\_\_\_\_  
ie. VIS XXX FA15 List requirement(s) on the audit

B. Transfer \_\_\_\_\_ units of credit from \_\_\_\_\_ to a Master's program  
Quarter/Semester Institution

(Must attach official transcript and letter from institution stating course work was not used for another degree; list each course above) 1 form per a course

C. Other: \_\_\_\_\_

All course petitions must include the following items

- Approx. 1 paragraph-1 page justification explaining why this course is appropriate for your degree
- Course Syllabus
- MFA requesting for Art History or Theory req. provide copy of paper
- PhD's requesting for a course to fulfill any of the required Seminars must provide copy of paper

This form as pg. 1 with the above documents should be combined as a **SINGLE .PDF**  
Your last name in the document title and emailed to vis-grad@ucsd.edu

REASON(S): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Include the course number, section, 6 digit section ID and quarter taken on petitions regarding courses.

Student Signature: \_\_\_\_\_ / /  
Date

◆ DEPARTMENT

Denied/Approved: \_\_\_\_\_ / /  
Graduate Advisor/Committee Chair Date

Denied/Approved \_\_\_\_\_ / / Denied/ Approved: \_\_\_\_\_ / /  
Faculty Program Director Date Department Chair Date

◆◆ GRADUATE COORDINATOR

Processed \_\_\_\_\_ / /  
on uAchieve Date